

MATH 226 2
ANALYTIC GEOMETRY & CALCULUS I I
Course Syllabus Template

Instructions: This is a template for creating your MATH 226 2 syllabus. Please fill in blanks and areas highlighted in red and delete any items that you do not use and add other items not mentioned here. For example, if you use MyMathLab in your course, then it should be mentioned on the syllabus. Specific style decisions (fonts, table layout, etc.) are up to the instructor.

Your course should align to the following:

Standards, Goals, Objectives, or Outcomes

x Area A2

- x Undergraduate students are limited to 5 course withdrawals during their enrollment at VSU, and may withdraw “passing” before Midterm. Students must initiate the withdrawal using Banner. 6 or more withdrawals will be changed to WF – withdraw failing – and is calculated in the student’s GPA as an “F”. Students cannot withdraw after Midterm unless the student is leaving school entirely, which is referred to as a “hardship withdrawal.” The student needs to see the Dean of Students to initiate a hardship withdrawal.
- x At VSU, a “drop” is part of the normal registration process. Students can register for their classes as they desire when Banner is open for registration. The last registration period for Fall and Spring

x Text Summary for Thomas' Calculus: Early Transcendentals, 14ed.

MATH 2262
ANALYTIC GEOMETRY & CALCULUS I I

Instructor Information

- x Instructor: **Name**
- x Instructor contact info: **Office number, phone number, VSU email address**
- x Office hours: **(follow departmental policy for the expected number of office hours per week)**

Course Information

- x Course number: MATH 2261. Credit hours: ____.
- x Section: ____ . CRN: ____ . Semester: ____ . Year:

- x Policies for missed assignments, make-up assignments, late assignments, and/or extra credit

Recommended Syllabus Statement:

Make-Up Work: Make up work or alternative assignments will be determined by the professor and at the sole discretion of the professor. These assignments may or may not exactly duplicate the original and will not entitle other students to the same alternatives since they may not have experienced the same situations.

(Detailed information for individual assignments may be provided separately.)

Assessment or Evaluation Policy

- x Explanation of how much each assignment contributes to the overall grade for the class, by providing percentages and/or point values for each type of assignment. If attendance/tardiness contribute to the course grade, please mention this here.

- x List of specific Assignments: (as necessary)

- x Note: The final exam is mandatory for all students and comprehensive. The final exam comprises 20- 30% of the overall course grade.

Classroom Policies

- x Attendance and tardiness: Instructors should provide a clear policy statement of how absences and late arrivals will be considered as part of a student's class performance. Any absence policy should conform to the university policy.

University Attendance Policy from the VSU catalogue:

"The University expects that all students shall regularly attend all scheduled class meetings held for instruction or examination. . . . It is recognized that class attendance is essentially a matter between students and their instructors. Instructors must explain their absence policy in the course syllabus. All students are held responsible for knowing the specific attendance requirements as prescribed by their instructors and for the satisfactory make-up work missed by absences. When students are to be absent from class, they should immediately contact the instructor. A student who misses more than 20% of the scheduled classes of a course will be subject to receive a failing grade in the course."

- x Accommodations Statement: Instructors should provide a statement in the syllabus on how students should proceed in order to receive classroom accommodations because of a documented disability.

(From VSU's Access Office <http://www.valdosta.edu/student/disability/faculty-and-staff-resources.php>):

Students with disabilities who are experiencing barriers in this course may contact the Access Office for assistance in determining and implementing reasonable accommodations. The Access Office is located in Farber Hall. The phone numbers are 229-245-2498 (V) and 229-375-5871 (Video Phone). For more information, please visit <http://www.valdosta.edu/student/disability/> or email: access@valdosta.edu.

- x Academic Integrity: Instructors should provide a brief statement explaining their expectations for academic integrity and detailing how incidents of cheating and plagiarism will be handled in the class.

asc@valdosta.edu, or visit our website: www.valdosta.edu/asc. Located in Odum Library, on the 2nd floor.

Schedule of Activities and Assignments (optional)

- x Include due dates for activities and assignments but also include a statement that schedule is tentative and may be subject to change.
 - x Include the university-scheduled final exam time
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