

VSU Supervisor Guidelines Information, Schedule, and Evaluations

Thank you so much for your willingness to supervise our teacher candidates this semester. Your expertise as a teacher and your willingness to support our teacher candidates through collaboration, inquiry and reflection is of vital importance in the success of our teacher candidates. Many thanks from the Dewar College of Education and Human Services for your work this semester!

Our university supervisors are either tenured faculty, tenure-track faculty or adjunct faculty who are chosen to serve in this capacity based on the below criteria. The goal of the university supervisors is to provide support to all teacher candidates and mentor teachers in the clinical setting through extensive visits and observations.

The professionalism of our teacher candidates is critical as evidenced by the fact that most unsatisfactory clinical practice experiences are the result of unprofessional behaviors.

Additionally, please remember that our teacher candidates are guests in the schools and are representatives of Valdosta State University, the Dewar College of Education and Human Services, and their respective departments. Our expectation is that the teacher candidates will represent the true ideals and integrity of the teaching profession.

Observations and Conferences

A survey given to all mentor teachers indicated that the number one priority for improving the clinical practice experience was “

mentor teacher. Every visit to your teacher candidate’s classroom should include a dialogue with the mentor teacher on the prog BDC BT.3our

Final Formative Evaluation -- The final evaluation should be done near the end of the semester as the teacher candidate completes his/her teaching responsibilities. This evaluation **will not** be completed through the LiveText system. This final evaluation should provide the focus for a discussion with the teacher candidate and mentor teacher regarding the overall clinical practice experience, the summative evaluation, and the assignment of a final grade. These data are important in helping VSU identify overall program strengths and weaknesses.

VSU Supervisor Clinical Practice Guidelines

During the orientation with the mentor and teacher candidate, I:

- _____ Reviewed roles and responsibilities for each of the three participants in the clinical practice experience.
- _____ Discussed with the mentor teacher any lesson planning requirements (format, due dates, GPS/CCGPS/QCC standards/documentation, etc.) for the teacher candidate.
- _____ Confirmed that the teacher candidate must submit lesson plans for the mentor's review and if late or inadequate then he/she will not be permitted to teach.