

VSU Clinical Practice Guidelines Information, Schedule, and Evaluations

Welcome to clinical practice! You have entered the most rewarding, challenging and important semester yet! Teachers are miracle workers and accept all children from every walk of life! They care for them, nurture them and teach them daily and you are to be commended for choosing such a noble profession! Best of luck as you begin your final journey to becoming a miracle worker!

This packet provides general information regarding the expectations of the clinical practice experience. It includes information on professionalism, attendance policies, lesson planning expectations, solo teaching schedule, evaluation, confidentiality, and forms which must be submitted. Your department will provide more specific expectations.

Professionalism

“The Code of Ethics for Educators defines the professional behavior of educators in Georgia and serves as a guide to ethical conduct. The Georgia Professional Standards Commission has adopted standards that represent the conduct generally accepted by the education profession. The code defines unethical conduct justifying disciplinary sanction and provides guidance for protecting the health, safety and general welfare of students and educators, and assuring the citizens of Georgia a degree of accountability within the education profession.” (*The Code of Ethics for Educators*, June 15, 2015).

Standard 10: Professional Conduct An educator shall demonstrate conduct that follows generally recognized professional standards and preserves the dignity and integrity of the education profession. Unethical conduct includes but is not limited to any conduct that impairs and/or diminishes

Social Network Sites

If your plans are not submitted on time or are not of adequate quality, the mentor teacher should not allow you to teach those lessons; and he/she should notify your VSU supervisor. Failure to plan

E-mail

You will receive notices about completing all of the above forms/evaluations through your VSU e-mail account. You will also receive other reminders, notices, and information from me throughout the semester via your VSU e-mail account. **It is imperative that you check your VSU e-mail account DAILY. If e-mails are not responded to within 48 hours, a professional development plan may be issued.**

Confidentiality

During the clinical practice experience, you will have access to permanent records and other confidential information. The Georgia PSC Code of Ethics, Standard 7: Confidential Information, states: “An educator shall comply with state and federal laws and state school board policies relating to the confidentiality of student and personnel records, standardized test material and other information. Unethical conduct includes but is not limited to:

1. sharing of confidential information concerning student academic and disciplinary records, health and medical information, family status and/or income, and assessment/testing results unless disclosure is required or permitted by law;
2. sharing of confidential information restricted by state or federal law;
3. violation of confidentiality agreements related to standardized testing including copying or teaching identified test items, publishing or distributing test items or answers, discussing test items, violating local school system or state directions for the use of tests or test items, etc.; and
4. violation of other confidentiality agreements required by state or local policy.” (*The Code of Ethics for Educators*, June 15, 2015)

You are expected to keep student records and school system information confidential.

Satisfactory/Unsatisfactory Clinical practice

As you are probably aware, clinical practice

At the beginning of your clinical practice experience, you should take advantage of the expertise of your mentor and university supervisor and ask them any questions you may have. Teacher candidates should expect to receive a higher level of support from their mentors at the beginning of the semester; this support should fade as the teacher candidate demonstrates increased skill in planning instruction, delivering instruction, and assessing student learning. A grade of “Satisfactory” means that we are willing to guarantee your future employer that you have demonstrated appropriate content knowledge as well as appropriate skills in independent planning, teaching, and assessment.

Once your materials are sent to GaPSC, you may view correspondence from GaPSC regarding the status of your certificate processing and view/print your official certificate once issued using your MyPSC account.

NOTE: Both of the GACE Content Assessment tests required for your major as well as the GACE Educator Ethics Exit (360) must be passed before you can be recommended for certification. For most teacher candidates, the GACE Content Assessment consists of two tests. For candidates in Middle Grades Education, a content assessment consists of only one test. This

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