Updated September 2024

PHASE 1: SHARE COURSE MATERIALS

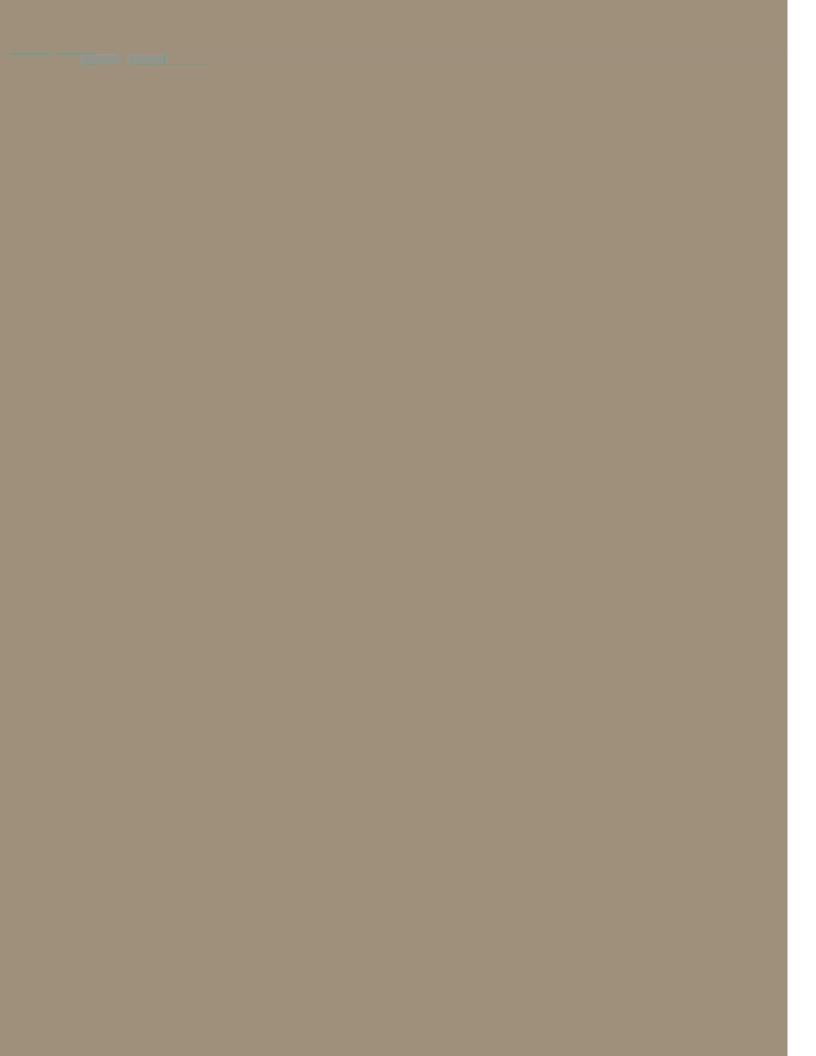
Provide access to BlazeVIEW course with modules for syllabus, content units, and assignments. May also share examples of student work (assessments) and student evaluations (e.g., SOIs, other student feedback collected).

PHASE 2: PRE-OBSERVATION MEETING

Areas of focus for pre-observation discussion between instructor and observer:

- What is the target audience for this course and how does it fit into the major, minor, or core curriculum (if applicable)?
- How does the synchronous online class session, asynchronous online unit, or face-to-

- What do you plan to do during this specific synchronous online class session, asynchronous online unit, or face-to-face class session to help students meet those goals?
- What do you expect your students to do to engage with the learning process?
- How will you know or assess if students meet or make progress towards these goals?
- What specific area of interest or concern would you like the observer to focus on?



Knowledge and Skill: Instructor			
demonstrates expert knowledge and			
skill with respect to subject matter.			
Alignment with Learning			
Outcomes: Content aligns with and			
contributes to the achievement of			
the stated course and module/unit			
learning outcomes.			
Level of Learners: Content adapts			
to student levels of learning and			
curriculum (e.g., first-year, general			
education, majors, graduate			
program)			
Complexity: Instructor inspires			
complex, higher orders of thinking			
and learning about subject matter			
(e.g., apply, analyze, evaluate,			
create).			

instructor and each other.			
Instructional Technology:			
Pedagogical use of video			
conferencing, videos, slideshows,			
digital whiteboards, audience response systems, discussion			
forums, group chats, Web 2.0 tools,			
etc.			
Assessments: Various formative			
and summative assessments are			
present, align with learning			
outcomes for the course or			
module/online unit, and meaningful feedback is given.			
recuback is given.			
Gradebook: Grading criteria is			
clearly defined through rubrics and			
models, gradebook is visible for			
checking progress, and grades are			
posted in accordance with stated			
response times.			

Academic Student Support:
Instructor provides clear, easy to locate resources to assist students w0 Td(e(d) ref335.16\mathbb{G}2 55.2 0.4\text{uref5}\mathbb{9}45.1\mathbb{G}t)2.\mathbb{Q} s)Tj0. ref1\mathbb{9}84\mathbb{O}:

Observer name and title:	
Observer signature:	Date:
Instructor name and title:	
Instructor signature:	Date:

Optional: Instructor has attached additional comments to this observation. Instructor initials _____