

Michael Schmidt (chair), Lois Bellflowers (and Minnie), Russ Hoff, Lee Grimes, Michael Black, Lavonna Lovern, Emily Rogers, Shá Wilfred, Vince Miller, Mike Savoie, Rob Freidhoff, Carla Jordan, Sheila Hall

Victoria Russell, Zulal Denaux, Jan Drake, Jamie Landau, Carla Gervin, Barbie Radcliffe,

Called to order at 1:03pm.

Approval of Minutes from November 21, 2019

Motion: Rob Freidhoff, Second: Michael Savoie; passed unanimously with no changes.

21915

M. Schmidt / Committee members:

M. Schmidt and M. Savoie presented an update to Deans' Council in December on the committee's progress and shared a draft of the document titled *Trailblazing: Shaping the Undergraduate Experience through Experiential Learning: A Quality Enhancement Plan for the Next Decade*. Deans will be added to the Teams site so they can review committee materials. Dr. Smith encouraged committee members to concentrate more on the content and less trying to identify the sources for resources.

M. Schmidt shared UT Chattanooga's Strategic Planning website

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M. Savoie reported on a recent breakout group held with Honors students. Students are requesting a more structured experiential learning activities menu.

R. Freidhoff recommended adding students to the QEP committee to ascertain what interests them. We will invite 4 students (2 who are actively engaged currently in activities and 2 who are not).

Provided background about the components of a Quality Enhancement Plan (QEP).

Charge: Determine topic, who is responsible for implementing, how it will be assessed, who is responsible for assessing, what are the costs, develop outcomes and objectives.

Committee should prepare a recommendation for VSU's new QEP by the end of Spring 2020.

The QEP should not be overly burdensome, should be a five-year plan, maybe an enhancement of existing initiatives, must