



## Do I need an eVerify affidavit?

State and Federal laws require VSU to confirm that any person performing a service on behalf of VSU, whether in person or in interaction, are entered in the Federal eVerify system.

This requirement applies to any physical performance of labor or services for a public employer using a bidding process or by contract wherein the labor or services exceed \$2,499.99... (O.C.G.A. 13-10-90)

Permanent full-time positions held as high and by individuals who are born in the United States

Requirements for any services performed in an agency

The eVerify affidavit is required for all services performed in the United States

The affidavit must be completed by the Supervisor and signed.

Each service requires a new affidavit

Example, John Smith hired for VSU in September January and May Unless the services were entered on a single PO in September will not require an eVerify affidavit in all three months

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## Helpful Links

eVerify Affidavit [https://p.amcd21.com](#)