

COUNCIL ON STAFF AFFAIRS
Minutes of Tuesday July 16, 2019

1) Call to order

a) Chair Paul Leavy called the meeting to order at 9:05AM in the University Center, Cypress Room.

2) Roll call: All representatives must sign/initial the attendance roster to be counted as present.

a) Members present: Sue Bailey, ~~Dr. Carvajal~~ **Communication with Administration**

a) Dr. Carvajal said the trip to Belize to serve as commencement speaker for a national university went

8) Attendance and Participation

- a) Paul Leavy reminded all COSA representatives to send in their committee reports to Terence Sullivan each month before the Executive Committee meeting so they can be discussed and added to that month's full meeting.

9) COSA Committee Reports

- a) Policy Committee – Mark McNalley reviewed “Bob’s Rules”, a quick version of Robert’s Rules with the body.
- b) Elections Committee – Mark McNalley – No report.
- c) Social Recognition & Professional Development Committee – No report.

Dr. Terence Sullivan, COSA Secretary 2018-2019

Column1	Column2	Column3	Column4	Column5
Month of:	Description	Deposits	Expenditures	Current Balance
5/20/2019				
FUND 10 COSA 1481060	Financial Activities			
	Beginning Balance			107.48
	Mail		-3.05	
	Pending Financial Activities			

ncial activities are
estimated costs only.)

Deposit Faculty Senate

	Pending Financial Activities			
	Est. Balance after Pending Activities			484.00

Column1	Column2	Column3	Column4	Column5
Month of:	Description	Deposits	Expenditures	Current Balance
6/18/2019				
FUND 10 COSA 1481060	Financial Activities			
	Beginning Balance			104.43
	Printing COSA cards		-104.43	
	Pending Financial Activities			
(Note: Pending Financial activities are				
estimated costs only.)				
	Est. Balance after Pending Activities			-
				0.00
VSU Foundation - Discretionary 90109	Financial Activities			
	Beginning Balance			1,898.23
	Breakfast for 5/21			

	Pending Financial Activities			
	Est. Balance after Pending Activities			70.44 15