

**COUNCIL ON STAFF AFFAIRS**  
**Minutes of Tuesday, January 17, 2017**

- 1) **Call to order**
  - a) Chair Donnell Davis called the meeting to order at 9:04 AM in the University Center, Cypress

- a) Policy Committee – Tiffany Soma – The committee will meet on Wednesday, January 18, 2017 to continue the work of combining and cleaning up our policy documents. They are about halfway through the process and hope to have it complete and ready for review by the end of the semester.
- b) Social Recognition Committee – Brandon Mainer – No report
- c) Professional Development Committee – Pepper Croft – The Blazer Books award email will be sent out very soon for the spring 2017 awards. The award ceremony will take place earlier in the semester, during the February, 2017 meeting.
- d) Budget & Finance – Angie Gannon – The committee will meet on Thursday, January 19, 2017 to discuss the silent auction planned for the Dessert Social.
- e) Elections – Tiffany Soma – No report.

10) **University Wide Committees**

- a) Academic Scheduling and Procedures – Donnell Davis/Keith Warburg – No report.
- b) Faculty Scholarship – Angie Gannon – No report.
- c) Student Affairs – Selenseia Holmes/Keith Warburg – No report.
- d) Internationalization & Globalization – Terence Sullivan – No report.
- e) Library Affairs – Sue Bailey – No report.
- f) Technology – Sterlin Sanders – No report.
- g) Academic Honors & Scholarship – Donnell Davis – No report.
- h) Environmental Issues – Vacant – No report.
- i) Diversity & Equity – Sue Bailey/Gwen Manning – Sue Bailey reported that the committee will meet on Thursday, January 19, 2017.
- j) Athletics – Sterlin Sanders – No report.
- k) Educational Policies – Veronica Graham – No report.
- l) Strategic Planning – Sterlin Sanders – No report.
- m) Institutional Planning – Selenseia Holmes/Pepper Croft – No report.
- n) Dining Advisory – Shannon Zapf – No report.
- o) Planning & Budget – Donnell Davis/Pepper Croft/Brandon Mainer – No report.
- p) Retiree Association – Sandra Griffin – No report.
- q) Campus Safety – Shannon Zapf – No report.
- r) Wellness – Sandra Griffin – No report.
- s) Traditions & Spirit – Keith Warburg/Pepper Croft – Pepper reported that the committee met last week to set the plan for the upcoming semester. The mentioned that they are working with the Retiree Association to consider erecting a gazebo at the Retirement Walkway and to establish traditions based around the gazebo.

11) **New Business**

12) **Adjournment**

- a) Donnell Davis adjourned the meeting at 9:43am.

Respectfully submitted,

Dr. Terence Sullivan, COSA Secretary