

COUNCIL ON STAFF AFFAIRS
Minutes of Tuesday, January 11, 2011

A. Call to order

Chair Terence Sullivan called the meeting to order at 9:13 AM in the UC Rose Room.

B. Roll call: All representatives must sign/initial the attendance roster to be counted as present.

Members present: Sue Bailey, Denise Bogart, Ron Butler, Heidi Cox, Lisa Copeland, Bobby Flowers, Carolyn Glock, Leighia Hammond, Richard Hammond, Judy Hart, Brian Haugabrook, Jessica Klotz, Michael Knight, Regina Lee,

Jessica!

D. Publicity Report – Ron Butler

Ron took pictures of the COSA representatives prior to the start of today's meeting. He has received most representatives' bios and will get with the Publicity Committee to begin putting the pictures and bios on the website. Ron will also talk with Kate Heine about getting more visibility for COSA.

F. **Committee Reports**

A. *Membership Committee* – Chair (Terence Sullivan)

i. Employee of the Semester – Denise Bogart

Denise will be contacting the committee to get started on Employee of the Semester for the spring semester. Sue Bailey will look into reserving a room in the Student Union toward the end of May for the award ceremony. The fall EOS event was a success.

ii. Elections – Brian Haugabrook

Zach Crapa will be leaving VSU at the end of March or early April and has resigned from COSA. Since there were no other nominees for the position at the time of the election, Terence, Yvonne, and Sue Mitchell are working together to find

The committee is still looking at the Biomass issue. Bobby reported on the Pinetum Project. Students in the new horticulture class will help plant pine trees and some will also work with Bobby Flowers on other projects across campus.

D. *Space & Facilities Advisory Committee* – Richard Hammond

The last thing that the committee worked on was the vote to give Financial Aid the small office space across from HR.

Institutional Planning – Sherri Adams – No report

E. *Parking Appeals* – Ron Butler

In December, the number of appeals upheld was 89. The number dismissed was 41.

F. *PBC* – Richard Hammond/Zach Crapa – No report

G. *President's Climate Commitment* – Shirley McClain – No report

H. *Sodexo Dining Dish* – Leighia Hammond – No report

I. *USG Staff Council* – Bobby Flowers

Work is still being done on getting BOR recognition.

J. *Wellness* – Jessica Klotz/Lisa Copeland

They are gearing up for Healthy Heart events, February 4.

K. *Parking and Transportation Policy Committee* – Bobby Flowers/Jessica Klotz

The committee is still waiting for data and information. The committee hopes to meet soon.

H. **Unfinished Business**

I. **New Business**

J. **Other Business**

K. **Adjournment**

The meeting adjourned at 10:28 AM. Dr. Schloss asked if we could unadjourn to allow him to bring a few additional issues with the bylaws and policies/procedures updates to the floor. A motion was made not to adjourn and was seconded. The vote was unanimous in favor of the motion. Please refer to the Policy Committee report above for a continuation of the discussion on bylaws and policies/procedures revisions. Following this extended discussion, a motion was made to adjourn and seconded. The vote was unanimous in favor of adjournment. The meeting adjourned at 10:36 AM.