



**The Council on Staff Affairs
Minutes of Tuesday, October 9, 2007**

1. Call to Order:

Chair Bobby Flowers called the meeting to order at 9:00 a.m. in the Bailey Science Center Room 3026. Members present: Bobby Flowers, Diane Guess, Mike Hamm, Richard Hammond, Verna Harvey, Bob Lee, Yvonne B. Le Roy-Landers, Mike McKinley, Robin Smith, Terence Sullivan, John Wright, Shana Yorkey, and Tim Yorkey. Quorum Attained. The following members were absent: *Nolan Argyle, David Bennett, *Denise Bogart, Sharon Butcher, Debra Davis, Bob DeLong, Steve Fesler (sent proxy), and *Christine James. * Signifies non-elected members. **Please send proxy if you can not attend a meeting. Reminder postcards will be sent a few days before each COSA meeting.**

2. SPECIAL ORDER OF THE DAY:

Ms. Maggie Viverette with the Minority Affairs Office spoke about the Cultural Diversity Audit for VSU. This audit will consist of telephone surveys, online surveys and focus groups to obtain information from students, staff, and faculty concerning diversity campus wide. Ms. Viverette encouraged COSA members to participate and to help encourage a campus wide response by completing a survey or participate in an interview or focus group. The results of the audit will be used to identify important diversity issues at VSU and will serve as a benchmark for years to come. The Diversity Cultural Audit, a part of VSU's Strategic Plan, will begin in November. Surveys and interviews will remain anonymous and honest answers are requested.

3. Approval of the Minutes from September 11, 2007:

Approved.

4. Approval of Treasurer's Report: Bob DeLong

No Report due to Treasurer being absent.

5. Standing Committee Reports:

A. *Membership Committee* ó Bobby Flowers

B. *Employee of the Semester (EOS)* ó Robin Smith

Increasing the monetary awards for EOS and runners-up was discussed but no final decision was made.

Secretary, Council on Staff Affairs