

TREASURER'S REPORT:

December: Fund 10000 = \$1,211.68
Discretionary = \$1,809.05
Retirement Walkway = \$12,210.76

January: Fund 10000 = \$1,211.68
Discretionary = \$1,882.45
Retirement Walkway = \$12,193.02

On the December's treasury report it was noted that there was a brick order that was deposited into the wrong account. This has been transferred to the correct account. The Treasurer's reports for December and January were approved as submitted.

COMMITTEE REPORTS:

- **Academic Scheduling/Procedures:** *No Report*
- **Benevolence Committee:** *No Report*
- **Calendar Committee (Ad Hoc):** Trisha Taylor. They are not meeting right now since the Holiday schedule was accepted by Dr. Zaccari.
- **Elections:** Bobby Flowers. They are looking into the possibility of on line elections for this year.
- **Faculty Senate:** *No Report*
- **Faculty/Staff Campaign:** *No Report*
- **Parking Appeals:** Mike McKinley reported the committee upheld 30% of the appeals while 70% of the appeals were dismissed for December. He also reported that the committee had upheld 37% of the appeals and that 63% were dismissed for the month of January.
Policy: Bob Lee. In the COSA Procedure Manual Policy 3 C Duties of Officers it states 'A secretary may not be elected for a second consecutive term.' The Policy Committee made a motion to remove this last sentence so this would allow continuity and consistency within the policies. The motion was seconded and passed.
- **Staff Appreciation Day:** Patrick Smith. The next committee meeting is scheduled for Thursday, February 19th at 3:30 p.m. in the University Union Conference Room #1.
- **Staff Development:** Shannon McGee. Shannon asked the group if they had any ideas or feedback for training to please let her know.
- **State Charitable Contributions Program:** Bob Lee. Bob informed the group that this program is starting to wind down. The last total was a little over \$27,000. He asked that everyone remind other employees to turn their forms in by Friday. Bob is also a member of the Wellness Committee (Lowndes County Partnership for Health) and asked everyone to fill out the confidential questionnaire forms and send them back. Farber Health Center is participating along with other departments on campus.
- **Welfare Committee:** Patrick Smith
 - **Employee of the Semester:** Stanley Jones. See Special Order of the Day.
 - **Retirement Walkway/Luncheon -Employee Recognition:** Shannon McGee. The deadline for brick orders is quickly approaching. The committee had a very productive meeting with Bob Bell from Plant Ops. About improvements that need to be made on the walkway. The date for the Retirement Luncheon is scheduled for June 12th.
 - **University Planning Advisory Council:** *No Report*

REPORT FROM THE CHAIR:

Rebecca asked Patrick to welcome the group back from the holidays.

UNFINISHED BUSINESS:

Bob Lee brought to the groups attention the fact that there is a COSA By-Law and Procedure that contradict themselves. He proposed that a line in Policy 12: Meetings, which reads: 'For the purpose of voting, a member must be present at the meeting and a proxy vote will not be allowed.' contradicts By-Law Section III: Representation, which reads: 'A member who must be absent from a meeting because of official business, annual leave, or sick leave may forward to the Chairperson in writing his or her vote on any issue.' The Policy Committee proposed to drop the line in Policy 12 and keep the By-Law as is. There was a motion and it was seconded and passed.

NEW BUSINESS:

Patrick Smith brought to the group's attention that there was not a shuttle bus that runs from North Campus to the U.C. He was advised that a recommendation letter be sent to Dr. Chris Eason.

OTHER BUSINESS:

ADJOURNMENT

The meeting adjourned at 9:33 a.m.

Respectfully submitted:

Shawn Gibbons

Shawn Gibbons COSA Secretary