

**MINUTES OF THE COUNCIL ON STAFF AFFAIRS MEETING**

May 13, 2003

COSA Chair-Elect Rebecca Kimbrough called the meeting to order at 8:35 a.m. in the President's Dining Room of the Palms Dining Center. Members present: Melinda Cutchens, Sammy Dees, Jeff Giles, Inman Grimsley, Mike Hamm, Rosalyn Hatcher, Rebecca Kimbrough, Sue Lampert, Bob Lee, Shannon McGee, Kae Sinkule, Patrick Smith, Josie Stone, Trisha Taylor and Carolyn Wilson.

**SPECIAL ORDER OF THE DAY:**

Ezra Freelove, Microcomputing and Network Services, explained the options available to COSA re

Sue Lampert stated that COSA policy does not specifically mention (it only infers) that a COSA Representative must be entering the second year of their term to qualify for the Chair-Elect position. æ She stated this would allow a COSA Representative entering the third year of their term to also be considered for the position of Chair-Elect. æ There was discussion about the voting policy. æ Chair Shannon McGee indicated that COSA must follow the current COSA policy. æ Therefore, Sue Lampert made a motion that COSA recognize flaws in the election procedure and declare the current election ballot void and re-open the nomination process to include COSA members who will be serving the third year of their term. æ Josie Stone seconded the motion. æ The motion carried. æ Chair McGee indicated that a special meeting would be called during the month of May to vote on the position of Chair-Elect. æ The floor was opened for nominations for the position of Chair-Elect. æ Those nominated were Josie Stone, Melinda Cutchens, Patrick Smith, Bob Lee, Sue Lampert (declined), Mike Hamm,Carolynn Gaston, Stanley Jones, Jeff Giles (declined) and Mike McKinley. æ Shannon remanded the election policy issue to the Election committee as well as the Policy committee for further review. æ COSA Representatives can vote by proxy if there are unable to attend the called meeting.

- x Faculty Senate: æ Shannon McGee mentioned the Faculty Senate voted to reschedule the summer session of the Faculty Senate meeting from June, 2003 to May 2003. æ æ Furthermore, the Faculty Senate voted to reschedule the summer session of the Faculty Senate meeting from June 2004, to May 2004.
- x Parking Appeals: æ Sammy Dees, on behalf of Mike McKinley, distributed a chart indicating the breakdown of the parking appeals for the month of April 2003. æ The committee upheld 64% of the appeals while 36% of the appeals were dismissed. æ Partners for Campus Excellence: æ No report.
- x Policy: No report.
- x State Charitable Contributions Program: æ Bob Lee informed everyone he has been asked by Dr. Zaccari to chair the State Charitable Contributions Program next year. æ æ
- x Welfare Committee: æ Rebecca Kimbrough æ No report.
  - o Employee of the Semester: æ Rebecca Kimbrough æ No report.
  - o Retirement Walkway-Employee Recognition: æ Shannon McGee informed everyone that invitations for the retirement luncheon have been mailed. æ Jeff Grant may have a prospect for the entertainment portion of the luncheon.
  - o Staff Appreciation Day: æ Rebecca Kimbrough reported that a meeting of the Staff Appreciation Day committee was held recently. æ Several individuals were nominated for the two Co-chair positions. æ Several individuals declined the nomination; however, Mike Hamm accepted the nomination. æ Other nominations may be forwarded to Rebecca. æ The committee will vote for the two Co-chair positions at the next meeting. æ
  - o Staff Development: æ No report.
  - o University Planning Advisory Council: æ Sue Lampert reported the recent meeting of the University Planning Advisory Council was very productive. æ As part of the process of creating a vision statement for VSU the Council members were asked to identify core values and principles.

**REPORT FROM THE CHAIR: æ**

Shannon McGee informed COSA that Academic Affairs has requested that COSA coordinate the annual VSU Staff luncheon beginning in 2004. æChair McGee and others were excited about this opportunity.

Shannon also informed everyone that the 2003 Holiday calendar had been approved. æSeveral factions will be a part of the coordinated effort to establish  
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