



**Program Timeline: (Visit BSRI website for more information on additional dates)**

Applications Open October 15, 2021  
Applications Deadline: December 15, 2021 by 5:00 PM EST  
Award Announcements: February 15, 2022  
Kick-off Meeting: April 29, 2022  
Institute Dates: June 6 to July 29, 2022  
Final Presentations by Students: July 29, 2022  
Final Reports Due: August 30, 2022 by 5:00 PM EST

**Allowable Expenditures:**

BSRI funds may be used for the following types of expenditures to support research or creative activity:

Summer compensation for faculty (including employer's share of fringe benefits on summer compensation);  
Supplies and materials that are directly related to the conduct of the project, such as postage, photocopying datasets, illustrations and photographs, art and performance supplies, chemicals and other expendables, software, and small equipment items (<\$1,500 per unit), etc.;  
Contractual services provided by an external vendor; such as transcription services, data entry assistance, analytical services, editing and indexing services, etc.;  
Telecommunications costs for telephone surveys or for Internet survey services;  
Equipment and software (>\$1,500 per unit) that is specific to the proposed project, not normally provided by the department or other university departments, and/or is not an appropriate request for the University's equipment pools (requires explanation with signature of department head); or  
Research participant payments.

**Ineligible Activities:**

BSRI funding is not intended to support the following:

Faculty development activities, such as learning a new technique, language, or methodology or completing a thesis or dissertation;  
Departmental curriculum development; such as preparation of curriculum materials, curriculum modifications, and student interest surveys;  
Tuition, fees, or costs associated with credit-bearing courses, including study abroad and study away programs;  
Travel expenses for conference, symposium, or other venue associated with presentation of research outcomes;  
Expenses related to professional or public service or provision of consulting services;  
Projects judged to be profit-oriented, such as production of a textbook or development of works intended for sale, expenses associated with compensated consulting work; or  
Institutional research (i.e., studies related directly to the operation of the University that are not generalizable and have little application beyond VSU).

**Review Process and Evaluation Criteria:**

Late proposals will not be accepted. In order to be eligible for review, a proposal must be complete and in a single package (a single PDF file). All applications must be submitted by the deadline of December 15, 2021 at 5 PM EST to Dereth "Jan" Drake, Co-Coordinator of Undergraduate Research and Professor of Physics, [djdrake@valdosta.edu](mailto:djdrake@valdosta.edu). Questions about eligibility for review will be decided by the BSRI Steering Committee upon proposal submission. The review process is as follows:

1. All eligible proposals will be forwarded to the executive committee from their respective colleges for evaluation.
2. The BSRI Steering Committee will then independently review eligible proposals and assign a preliminary score to each based on the criteria below. Preliminary scores will be averaged for each proposal and a preliminary ranking will be established.
3. The committee will meet face-to-face to discuss the applications, using the preliminary rankings and executive committee recommendations to guide discussion.

